

Financial Statements of

**CANADIAN ASSOCIATION OF  
GOVERNMENT FINANCE OFFICERS**

And Independent Practitioners' Review Engagement  
Report thereon

Year ended June 30, 2019  
(Unaudited)



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## **INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT**

To the Members of Canadian Association of Government Finance Officers

We have reviewed the accompanying financial statements of Canadian Association of Government Finance Officers, which comprise the statement of financial position as at June 30, 2019, the statements of operations and members' equity and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioners' Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.



*Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Association of Government Finance Officers as at June 30, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*KPMG LLP*

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Chartered Professional Accountants

Victoria, Canada

September 12, 2019

# CANADIAN ASSOCIATION OF GOVERNMENT FINANCE OFFICERS

Statement of Financial Position

June 30, 2019, with comparative information for 2018  
(Unaudited)

	2019	2018
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 43,176	\$ 242,093
Accounts receivable	224	-
Short-term investments (note 2)	258,545	104,421
Prepaid expenses	12,000	9,198
	<b>\$ 313,945</b>	<b>\$ 355,712</b>

## Liabilities and Members' Equity

Current liabilities:		
Accounts payable	\$ 3,252	\$ 5,969
Deferred contributions (note 3)	66,360	53,600
Taxes payable	299	2,361
	69,911	61,930
Deferred contributions (note 3)	16,800	14,400
Members' equity	227,234	279,382
Commitments (note 5)		
	<b>\$ 313,945</b>	<b>\$ 355,712</b>

See accompanying notes to financial statements.

On behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

# CANADIAN ASSOCIATION OF GOVERNMENT FINANCE OFFICERS

## Statement of Operations and Members' Equity

Year ended June 30, 2019, with comparative information for 2018  
(Unaudited)

	2019	2018
Revenue:		
Conference income	\$ 193,053	\$ 222,628
Interest income	4,186	1,454
Other income	5,750	1,250
	<u>202,989</u>	<u>225,332</u>
General and administrative expenses:		
Conference	133,695	128,949
Office and general	111,059	105,649
Professional fees	3,215	4,263
Travel	5,516	6,734
Insurance	1,652	893
	<u>255,137</u>	<u>246,488</u>
Deficiency of revenue over expenses	(52,148)	(21,156)
Members' equity, beginning of year	279,382	300,538
Members' equity, end of year	<u>\$ 227,234</u>	<u>\$ 279,382</u>

See accompanying notes to financial statements.

# CANADIAN ASSOCIATION OF GOVERNMENT FINANCE OFFICERS

## Statement of Cash Flows

Year ended June 30, 2019, with comparative information for 2018  
(Unaudited)

	2019	2018
Cash provided by (used in):		
Operations:		
Deficiency of revenue over expenses	\$ (52,148)	\$ (21,156)
Increase in accounts receivable	(224)	-
Decrease (increase) in prepaid expenses	(2,802)	17,802
Increase (decrease) in accounts payable	(2,717)	1,596
Increase in deferred contributions	15,160	23,600
Increase (decrease) in taxes payable	(2,062)	2,190
	(44,793)	24,032
Financing:		
Increase in short-term investments	(154,124)	(1,335)
Increase (decrease) in cash and cash equivalents	(198,917)	22,697
Cash and cash equivalents, beginning of year	242,093	219,396
Cash and cash equivalents, end of year	\$ 43,176	\$ 242,093

See accompanying notes to financial statements.

# CANADIAN ASSOCIATION OF GOVERNMENT FINANCE OFFICERS

Notes to Financial Statements

Year ended June 30, 2019  
(Unaudited)

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## **Nature of operations:**

Canadian Association of Government Finance Officers (the "Association") is an organization with the mission to promote excellence in local government through support and development of finance professionals. The Association is exempt from income tax under section 149 of the Income Tax Act.

## **1. Significant accounting policies:**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The Association's significant accounting policies are as follows:

### **(a) Financial instruments:**

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value and all changes in the fair value are recognized in excess of revenues over expenses in the period incurred. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments that are measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

# CANADIAN ASSOCIATION OF GOVERNMENT FINANCE OFFICERS

Notes to Financial Statements (continued)

Year ended June 30, 2019  
(Unaudited)

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## 1. Significant accounting policies (continued):

### (b) Revenue recognition:

The Association follows the deferral method of accounting. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Conference fees and sponsorship income are recognized as revenue when the conferences are held. Contributed conference attendances for host delegates and in-kind sponsorships are recognized at the measurable exchange amounts, generally the value of registration or the sponsorship level provided.

Other income is for job posting advertisements and the commission received is recognized on a monthly basis.

The Association receives interest income from investments and interest income on operating bank account funds. Interest income is recognized in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

### (c) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates.

## 2. Short-term investments:

Short-term investments are comprised of MFA Money Market Funds.

## 3. Deferred contributions:

Deferred contributions represent conference incentives, funds received from sponsors and prepaid registrations for the 2019 fall conference.

# CANADIAN ASSOCIATION OF GOVERNMENT FINANCE OFFICERS

Notes to Financial Statements (continued)

Year ended June 30, 2019  
(Unaudited)

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#### **4. Financial risks and concentration of risk:**

It is management's opinion that the Association is not exposed to significant interest rate, currency or credit risks arising from these financial assets and liabilities.

#### **5. Commitments:**

The Association has entered into a contract for the 2019 fall conference facilities. In the unlikely event that the conference is cancelled, the Association will be liable to reimburse the contractee for loss of anticipated revenues.